

FUNERAL PLANNING FOR FAMILY

This form is to assist the family member(s) of the deceased (or the pre-planning of someone for their funeral) in forming the order of service and those participating. If you have any questions, please call St. James and ask to speak to the Rector.

Name _____

Date of Birth _____ Date of Death _____

Clergy Requested _____

Family Contact _____ Phone _____

Funeral Home Contact _____ Phone _____

Closed casket present? Y N Ashes present? Y N

Place of Interment _____

Flowers: If the service is to take place on Saturday and flowers are already sponsored for Sunday, we can use the Sunday flowers. On a different day of the week, or if flowers are not sponsored, the family will need to make arrangements for flowers.

Greeters: _____

Ushers: _____

THE WORSHIP SERVICE

The Priest can assist with servers (crucifer, acolytes, Eucharistic Ministers if they are needed).

Process in? Y N A procession is optional and does not have to include crucifer or acolytes.

Crucifer: _____

Acolytes: _____

Rite I (traditional language) BCP p. 468

Rite II (contemporary language) BCP p. 491

Eucharist Y N

If Eucharist is desired, check your preference below:

Rite I, Eucharistic Prayer I

Rite I, Eucharistic Prayer II

Rite II, Eucharistic Prayer A

Rite II, Eucharistic Prayer B

Rite II, Eucharistic Prayer C

Rite II, Eucharistic Prayer D

Eucharistic Ministers:

Music: Organ Y N Other instruments _____

Vocal music Y N Soloist _____

(Musicians will be paid at the time of the service or by funeral home)

Prelude _____
Opening Hymn _____
First Lesson _____ Reader _____
Psalm, Canticle, or Hymn _____ Reader _____
Second Lesson _____ Reader _____
(Psalm, Canticle, or Hymn _____ Reader _____)
(Lesson or Gospel [Gospel is required if Eucharist] _____)

BCP p. 495 There may be a homily by the Priest or a member of the family or a friend.

Friend or family member to speak _____
(We suggest that the presentation be scripted and read, not to exceed five minutes.)
Homily Preacher _____

Offertory music _____
Anthems BCP p. 500 or Canticle or Closing
Hymn _____
Postlude _____

Will there be military or other honors? _____
Additional requests _____
Is St James being named as a recipient of memorial gifts? Y N
Regardless of whether the church is named a recipient, if we receive any memorial gifts, who should receive the donor names? _____

In the Episcopal tradition church members are normally buried from the church. The coffin, when present, is closed and is always covered by a pall, which the church provides.

Signed _____ Date _____